Hills Grammar

Safe Storage of Dangerous Goods Procedure

Statement

By maximising awareness of the potential hazards of chemicals and equipment, we reduce the risk of harm to educators, children and families by ensuring dangerous products are safely stored and their use is minimised in all areas of the ECEC.

Rationale

The ECEC aims to reduce the use of dangerous products within the environment by using soapy water where possible. The ECEC endeavours to provide a safe environment where chemical and hazardous equipment are safely stored away from children and are stored and handled appropriately.

Strategies

The Nominated Supervisor will:

- Oversee that every reasonable precaution is taken to protect children being educated and cared for by the ECEC from harm and any hazard likely to cause injury.
- Oversee that there are appropriate storage facilities in the ECEC to store products.
- Oversee that chemicals within the ECEC have a Material Safety Data Sheet (MSDS) for educators to access.
- Ensure there are no chemicals stored in the classrooms and that educators are using soapy water for everyday use.
- Organise for hand sanitizer and disinfectant wipes to be stored out of reach of the children.
- Remind staff and families to close the doors to the storerooms, kitchen, staff bathroom and cleaning cupboard so children cannot access these areas.
- Ensure that there is an educator on the premises with first aid qualifications at all times.

Educators will:

- Where possible use soapy water.
- Use disinfectant to clean spills following the cleaning and maintenance policy.
- Close the doors to the storerooms, kitchen, bathroom and cleaning cupboard so children cannot access these areas.
- Seek medical advice as needed by contacting the Poisons Information Line – 13 11 26 or by calling 000.
- Strictly adhere to the ‘Directions for use’ on the product label.
- Become familiar will MSDS sheets for chemical stored and used within the ECEC.
- Store all products in well labelled and original containers.

Statutory Legislation and Considerations

Education and Care Services National Law Act 2010

Education and Care Services National Regulations 2011

Guide to the National Quality Standard ACECQA

Sources

Community Early Learning Australia www.cela.org.au

Australian Children's Education and Care Quality Authority (ACECQA) www.acecqa.gov.au

Review

This policy is reviewed by management, employees and families as required or when legislative requirements change.

Families and staff are essential stakeholders in the policy review and will be given opportunity and encouragement to be actively involved.